

CASA staff, Program Supervisors and Peer Coordinators,

It is time again to make PC nominations for this fiscal year July 1, 2016 to June 30, 2017. In order to meet our goal we need to train 8 new Peer Coordinators by June 30, 2016.

Please review the attached PC nomination process. We will be doing two PC trainings this year, one in October 2016 and one in March 2017 (a third one in June **if needed** to reach our goal).

We need everyone's assistance in making nominations. *All CASA staff should nominate at least one potential PC. Program Supervisor and their Peer Coordinators are considered a team and need to nominate at least 3 potential PC's.* All you need to do is nominate and the committee, the Volunteer Coordinator and Program Director will research their skills, make a selection and talk individually with selected candidates before they are accepted into PC training.

Skills to consider before nominating a Potential Peer Coordinator:

- CASAs with at least two years of CASA experience or at least one year experience and prior supervision experience on their job
- CASAs that are good communicators and like coaching and supporting other volunteers through process
- CASAs that are good court report writers and have strong computer skills
- CASAs that know the court process and/or ask questions if it is unclear
- CASAs that can make at least a two year commitment as a PC
- CASAs that are "on one active case only", "on leave", or "retired"
- CASAs that may not possess all the above skills by October 2015 PC training, but should be considered for the March 2016 PC training

Please have your nominations to the Volunteer Coordinator by Monday noon on August 15, 2016

Thank you for your time and discernment as you consider nominations for potential Peer Coordinators.

You are greatly appreciated,

Robben